



**BØRNE- OG
UNDERVISNINGS-
MINISTERIET**
STYRELSEN
FOR IT OG LÆRING

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Information letter about the well-being survey for upper secondary education students

As an upper secondary education student in Denmark, you are required to complete an annual questionnaire from the Ministry of Children and Education (Børne- og Undervisningsministeriet) about your well-being at your place of education.

4. oktober 2022

We conduct this annual well-being survey for two reasons:

- 1) To get an idea of local well-being
Firstly, your responses will give *your place of education* an overall picture of how you, the students, are feeling at school. It is important, as the teachers and management of your school use these survey results to improve your education.
- 2) To get an idea of national well-being
Secondly, your responses will contribute to an overview of how secondary school students *in Denmark generally* are feeling about going to an upper secondary education school, what the schools are doing well and what could be improved. For example, the survey may reveal how the students are feeling when they are at school and if they are generally experiencing pressure or concern. This is important knowledge for people, such as politicians, who are working to improve Danish high schools and places of upper secondary shorter general education.

This is important: You are the only person at your place of education who will see your individual well-being survey responses. This means that your teacher will not see your responses unless you show him or her. The same applies to the other teachers, management, career advisers, the student council, or other students. Your place of education will only be able to see the average collective responses from the entire school, and possibly for individual classes.

What will you be asked in the well-being survey?

The questions in the survey are made based on recommendations by an expert group. They are spread over five overall themes. They are:

1. Individual academic well-being
2. Social well-being
3. Learning environment
4. Pressure and concerns

5. Bullying

In the well-being survey you must indicate whether your gender is “male” or “female”. The background is that in the legislation about CPR numbers only those two genders exists in a legal sense. When a student answers the question, they must indicate the legal gender as it appears from the CPR number.

What should you do when your class has to complete the well-being survey?

- Have your UNI-login ready when you are going to start the questionnaire. You can use your NemID/MitID to log in and create a new password if you have forgotten your old UNI-login password.
- Before you answer the well-being survey you must either 1) manually indicate the name of your school/department, your programme and your year group or 2) enter a unique six-digit code provided by your school.
- The questionnaire contains 51 questions in total, and the response categories vary from "very often" to "never" and "completely agree" to "completely disagree".
- The goal is not to finish quickly but to reply honestly to all the questions. There are no right or wrong answers. You can reply "I don't know" to a question.
- It is okay to ask your teacher for help when you are doing the survey but you are the only person who knows the answers to the questions.

What you need to know about the well-being survey

Why must my school do a well-being survey?

§ 59 a of law about upper secondary educations shows that institutions of upper secondary education must carry out an annual survey of the students' well-being with a view to follow up on and improve the well-being of the students. Individual students' responses must solely be used to carry out statistical and scientific examinations of the students' well-being.

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How is the well-being survey carried out?

The National Agency for It and Learning provides a survey tool for the well-being survey. You fill out the survey as a part of the lesson, and you need your UNI-login to be able to fill out the well-being survey.

Is it voluntary to fill out the survey?

The well-being survey is meant to be carried out as part of the lesson. If there are questions you don't want to answer, you can use the response category "I don't know". Non-participation in the well-being survey has no consequences.

What will your answer be used to, and who will see it?

§ 59 a in law about upper secondary educations shows that your response can be used exclusively for statistical and scientific accounts and examinations of the well-being of students. Your responses to the survey cannot be used as the basis for educational or administrative acts.

This is ensured by, among other things, the school's leader and teachers, who work with the students, being unable to see or use your responses. The well-being survey only allows your place of education to see the results for groups of students, for example groups/classes or the institution.

Your UNI-login, which you give when making your responses, is linked to your CPR number. This enables linking the CPR number to your response for important analyses for research. Such as investigating how well-being in upper secondary education is linked to other conditions external to the places of education.

Your responses and your CPR number and UNI-login will be stored by The National Agency for It and Learning in accordance with the guidelines of the Danish Data Protection Agency. This means as long as there is a need to follow the development in the student's well-being.

As data controller The National Agency for It and Learning can pass on personal data to researchers and other authorities. It can only be passed on for the use of research and statistics and only in case it is necessary for the recipient's investigation compared with § 10 of the law for data protection and the guidelines the Danish Data Protection Agency set down for it.

Personal data from well-being surveys are only made available for analyses made by research accounts at Statistics Denmark. This means that the students' responses are only available for analysis in so-called pseudonymised form where Statistics Denmark has replaced the student CPR number with a neutral number.

What rights do you have as a student?

Your response to the well-being survey can solely be processed for scientific or statistical purposes. This means that the legislation for data protection limits the data subject's rights as regards to seeing, correcting or deleting their response.

Thus you have no right to get your response, once you have filled out the survey. There is no right to have your response deleted or corrected, once it is given. Additionally you cannot object to the statistical use of the response.

Who can I contact for more information?

The National Agency for It and Learning is data controller for the treatment of the personal data collected when you answer the questions in the well-being survey. If you have questions regarding the information retrieval, you can contact the National Agency for It and Learning or its data protection officer at dpo@uvm.dk to hear more about how your personal data is treated in connection with the well-being survey. You are entitled to submit a complaint to the Danish Data Protection Agency if you are dissatisfied with the way we treat your personal data. You can contact the Danish Data Protection Agency at dt@datatilsynet.dk.

Information about gender in the well-being survey

In the well-being survey you must indicate whether your gender is "male" or "female". The background is that in the legislation about CPR numbers only those two genders exists in a legal sense. When a student answers the question, they must indicate the legal gender as it appears from the CPR number.